

Automated Payment Processing

Automated Payment Authorization (ACH)

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Payments are due by the 10th. Late fees apply per the Parent Handbook.
We do not accept credit cards. Payment options: ACH, cash, or check only.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION — BANK ACCOUNT ONLY

I authorize **Vienna Baptist Children's Center** to initiate debit entries to my checking or savings account listed below for tuition and fees. To cancel this agreement, a written notice must be submitted at least 10 days prior to the next scheduled payment.

Parent/Authorized Payer Information

Parent Name: _____

Phone #: _____

Address: _____

City: _____ State: _____ Zip: _____

Bank Account Information

Bank or Credit Union Name: _____

Routing Number: _____

Account Number: _____

☐ Checking ☐ Savings

Authorization

I certify that I am an authorized signer on this bank account and agree to the withdrawal of my payment(s) on the 10th of each month.

Authorized Signature: _____

Date: _____

For Office Use Only

Date Received: _____ Employee Initials: _____